

**MINUTES OF THE REGULAR MEETING OF COUNCIL
OF ALBERTA BEACH IN THE PROVINCE OF ALBERTA
HELD IN THE ALBERTA BEACH COUNCIL CHAMBERS
AND HELD ELECTRONICALLY VIA ZOOM
AUGUST 20, 2024 AT 7:00 P.M.**

PRESENT:

Mayor.....Kelly Muir
Deputy MayorBill Love
CouncillorDebbie Durocher
CouncillorTara Elwood (via zoom)
CouncillorDaryl Weber
CAOKathy Skwarchuk
Asst. CAOCathy McCartney (Zoom Administrator)

CALL TO ORDER:

Mayor Muir called the meeting to order at 7:00 P.M.

LAND ACKNOWLEDGEMENT:

Mayor Muir read a Land Acknowledgement Statement as follows:

Alberta Beach respectfully acknowledges that it is located on the First People's traditional lands. We recognize this traditional Treaty Six Territory to show respect and understanding to the First Nations, Metis and Inuit peoples who walked this land for centuries. We express gratitude and respect for the land we use and reaffirm our relationship with one another.

AGENDA ADDITIONS:

15.h Alberta Beach Museum & Archives – Request for Letters of Support
5.a.b.c. Confidential Closed Meeting Session – moved to the end of the meeting

ADOPTION OF AGENDA:

MOTION #122-24

MOVED BY Deputy Mayor Love that the agenda be adopted as amended.

CARRIED UNANIMOUSLY

ADOPTION OF PREVIOUS MINUTES:

REGULAR COUNCIL MEETING OF JUNE 18, 2024:

MOTION #123-24

MOVED BY Councillor Weber that the minutes of the Regular Council meeting held on June 18, 2024 be adopted as presented.

CARRIED UNANIMOUSLY

DELEGATIONS:

YELLOWHEAD REGIONAL LIBRARY – YRL 2023 ANNUAL REPORT AND 2023 RETURN ON INVESTMENT PRESENTATION:

Yellowhead Regional Library Board Chair Hank Smit and Director Karla Palichuk attended the meeting to present the YRL 2023 Annual Report which included the 2023-2025 Strategic Plan, Highlights and Overview of 2023, 2024 goals and the 2023 Return on Investment for the Alberta Beach Library. Mayor Muir thanked Hank and Karla for their presentation and for attending the meeting. Alberta Beach Municipal Library Board Chair Betty Meads and Sharon Hansen also attended the meeting to thank Council for their support of the Alberta Beach Library and the Yellowhead Regional Library.

MOTION TO ACCEPT YELLOWHEAD REGIONAL LIBRARY PRESENTATION:

MOTION #124-24

MOVED BY Councillor Durocher that the Yellowhead Regional Library Board presentation be accepted as presented.

CARRIED UNANIMOUSLY

PUBLIC HEARINGS: None.

MUNICIPAL PLANNING COMMISSION MEETING: None.

OLD BUSINESS & CAO REPORT ACTION LIST:

ACCEPTANCE OF CAO REPORT ACTION LIST:

MOTION #125-24

MOVED BY Councillor Elwood that the CAO Report Action List be accepted for information.

CARRIED UNANIMOUSLY

FINANCIAL REPORTS:

ACCEPTANCE OF FINANCIAL REPORT OF JUNE 30, 2024:

MOTION #126-24

MOVED BY Deputy Mayor Love that the Financial Report of June 30, 2024 be accepted for information.

CARRIED UNANIMOUSLY

BYLAWS & POLICIES: None.

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COUNCIL, COMMITTEES & STAFF REPORTS:

DEM JANICE CHRISTIANSEN:

Dem Janice Christiansen gave a brief update on the Summer Villages Regional Emergency Management Partnership (SVREMP), the proposed 2025 Budget, training and the FRIAA Grant.

COUNCILLOR ELWOOD:

Councillor Elwood reviewed and submitted report on the following meeting:
Alberta Beach Library Board meeting held on August 13, 2024.

COUNCILLOR DUROCHER:

Councillor Durocher reviewed and submitted reports on the following meetings:
Alberta Beach Museum Bridge between Nations Project Dedication Ceremony held on July 4, 2024.
Alberta Beach & District Museum & Archives meetings held on July 10 and August 14, 2024.
Alberta Beach Ag Society Beachwave Park Operations Committee meeting held on August 14, 2024.
LILSA & Summer Village of Val Quentin Picnic in the Park held on July 13, 2024.
Lake Isle & Lac Ste. Anne Water Quality Management Society meeting held on July 23 and the Annual General Meeting held on August 17, 2024, it was reported that the name has changed to Lake Isle & Lac Ste. Anne Stewardship Society.

COUNCILLOR WEBER:

Councillor Weber reviewed and submitted reports on the following meetings:
Lac Ste. Anne Foundation meeting held on June 25, 2024.
North Saskatchewan Watershed Alliance Annual General Meeting held on June 26, 2024.
Sturgeon River Watershed Alliance meeting held on August 12, 2024.

SRWA – LETTER OF SUPPORT FOR ALBERTA COMMUNITY PARTNERSHIP GRANT:

MOTION #127-24

MOVED BY Councillor Weber that Alberta Beach supports the application for funding to the Alberta Community Partnership grant program, which will enable the continuation and further development of the work of the Sturgeon River Watershed Alliance (SRWA) and the implementation of the SRWA's Watershed Management Plan (WMP).

CARRIED UNANIMOUSLY

DEPUTY MAYOR LOVE

No meetings to report.

MAYOR MUIR

Mayor Muir reviewed and submitted reports on the following meetings:
SARLUC Committee meeting held on June 25, 2024.
Beachwave Park meeting held on June 27, 2024
Trivillage Regional Sewer Services Commission meeting held on July 10, 2024.
WILD Water Commission & Engineers Phase 5 meeting held on July 23, 2024.
Trivillage Mayors meeting with Chief Ives held on August 8, 2024.

DEVELOPMENT PERMIT REPORT:

Administration submitted a report for information on the 2024 Development Permits issued to date.

ACCEPTANCE OF COUNCIL, COMMITTEE AND STAFF REPORTS:

MOTION #128-24

MOVED BY Councillor Weber that the Council committee and staff reports be accepted for information.

CARRIED UNANIMOUSLY

CORRESPONDENCE – INFORMATION ITEMS:

ALBERTA BEACH MUNICIPAL LIBRARY – THANK YOU:

A letter was received from the Alberta Beach Municipal Library to thank Council for the work completed by public works department as well as Council's continued support of both the Library and Yellowhead Regional Library.

ALBERTA BEACH & DISTRICT LION'S CLUB – 50TH ANNIVERSARY CELEBRATION:

Correspondence was received from the Alberta Beach & District Lion's Club to advise that their 50th Anniversary Celebration is now rescheduled to September 28, 2024.

ALBERTA MUNICIPAL AFFAIRS – 2024 CANADA COMMUNITY BUILDING FUND (CCBF):

A letter was received from the Minister of Alberta Municipal Affairs confirming the 2024 Canada Community Building Fund (CCBF) Allocations.

ALBERTA MUNICIPALITIES – IMPORTANT ANNOUNCEMENT – RETIREMENT OF CEO:

Correspondence was received from Alberta Municipalities to announce the retirement of CEO Dan Rude effective December 31, 2024.

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ALBERTA MUNICIPALITIES – NOTICE OF 2024 ANNUAL GENERAL MEETING:
Correspondence was received from Alberta Municipalities giving notice of their 2024 Annual General Meeting being held September 27, 2024 during their annual convention.

ATCO GAS & PIPELINES LTD. – NATURAL GAS FRANCHISE:
A letter was received from Atco Gas & Pipelines Ltd regarding the impacts of new provincial legislation on gas distribution franchise agreements and the actions required for the review and approval of the Alberta Utilities Commission.

EARTHSHINE METAPHYSICAL AND ART CENTRE – THANK YOU:
Correspondence was received from EarthShine Metaphysical and Art Centre to thank Council for the warm welcome and congratulations on their business opening.

FIRE RESCUE INTERNATIONAL & ALBERTA HEALTH SERVICES – AMBULANCE STATISTICS:
The Fire Rescue International & Alberta Health Services Ambulance Statistics 2023 was received for information.

FIRE RESCUE INTERNATIONAL – HIGHWAY DUAL CALLOUT 2023:
The Fire Rescue International Highway Dual Callout January 1st – December 31st, 2023 Statistics was received for information.

FIRE RESCUE INTERNATIONAL – LETTER TO NEGOTIATING PARTNERS (AUGUST 10, 2024):
A letter was received from Fire Rescue International acknowledging the municipalities which have expressed their intent to negotiate with FRI for a fire services agreement and further providing an update from the perspective of the fire department on the activities of the past six months and the path forward.

FIRE RESCUE INTERNATIONAL – AFRRCS RADIOS:
A letter was received from Fire Rescue International regarding the requirement from the Town of Onoway to return all member municipalities AFRRCS radios on March 7, 2025.

MOTION #129-24
MOVED BY Mayor Muir that the CAO forward a letter to the Town of Onoway and FRI acknowledging that Alberta Beach permits our AFRRCS radios to remain under FRI's care and control and that Alberta Beach will deal directly with FRI for the return of the radios should it become necessary.

CARRIED UNANIMOUSLY

LAC STE. ANNE COUNTY – DECISION REFERRAL SUBDIVISION APPLICATION #024SUB2023:
Correspondence was received from Lac Ste. Anne County regarding their subdivision referral approval on application #024SUB2023.

RMA INSURANCE – HOW RMA INSURANCE IS RESPONDING TO WILDFIRE RISK:
Correspondence was received from RMA Insurance to advise that RMA Insurance and Genesis have partnered with Wildfire Defence Systems to enhance the protection of insured properties and provide wildfire loss prevention for the 2024 wildfire season.

SUMMER VILLAGE OF NAKAMUN PARK – FRI MOTION TO CONTINUE SERVICES:
Correspondence was received from the Summer Village of Nakamun Park to advise on their Council motion to approve the continued participation in the negotiations for a continued fire service through Fire Rescue International beyond the March 7, 2025 termination date with the Town of Onoway based on the following; cost to remain same or similar to those outlined on May 28, 2024 Impact Assessment Report; consideration of both a 5-year and 10-year term, with a two year termination clause beginning in 2026 or earlier if feasible; that Alberta Beach act as managing partner, with Wildwillow Enterprises as administrative partner; and endorsement of Michelle Gallagher, Patriot Law, for casual legal services in drafting the required agreement templates.

SUMMER VILLAGE OF SOUTHVIEW – LETTER TO TOWN OF ONOWAY REGARDING FIRE SERVICES COMMUNICATIONS:
The Summer Village of Southview forwarded a copy of their letter to the Town of Onoway expressing their ongoing disappointment and concerns regarding decisions and lack of communication to the member municipalities by the fire services administration and Town Council.

SUMMER VILLAGE OF VAL QUENTIN – FRI MOTION TO CONTINUE SERVICES:
Correspondence was received from the Summer Village of Val Quentin to advise on their Council motion to approve in principle the following; that Val Quentin continue with Fire Rescue International after the March 7, 2025 termination of the existing agreement; that Val Quentin continue with Fire Rescue International commencing January 2026 for a five year term; that Alberta Beach be designated as managing partner for the purpose of insurance, licensing, external agreements and holding accounts and Wildwillow Enterprises Inc. be designated administrative partner to Alberta Beach for governance matters; and the firm Patriot Law (Michelle Gallagher) be designated to prepare all required agreements and legal requirements moving forward.

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SUMMER VILLAGE REGIONAL EMERGENCY MANAGEMENT PARTNERSHIP (SVREMP) – 2025 PROPOSED BUDGET:

DEM Janice Christiansen submitted the Summer Village Regional Emergency Management Partnership (SVREMP) proposed 2025 budget for information.

THE ROYAL CANADIAN LEGION, AB-NWT COMMAND – MILITARY SERVICE RECOGNITION BOOK:

A letter was received from the Royal Canadian Legion as well as a copy of the Alberta-NWT Command's Military Service Recognition Book which recognizes Veterans in Alberta and the Northwest Territories who have served our country so valiantly, also included was a certificate of appreciation to acknowledge the support of their Veterans.

YELLOWHEAD REGIONAL LIBRARY – 2023 RETURN ON INVESTMENT STATEMENT FOR ALBERTA BEACH MUNICIPAL LIBRARY:

Correspondence was received from Yellowhead Regional Library which included the 2023 Return on Investment Statement for the Alberta Beach Municipal Library. The Chair and Director of YRL attended the meeting to present the report earlier in the meeting.

ACCEPTANCE OF CORRESPONDENCE INFORMATION ITEMS:

MOTION #130-24

MOVED BY Councillor Durocher that the correspondence information items be accepted for information.
CARRIED UNANIMOUSLY

CORRESPONDENCE – ACTION ITEMS:

ADAM & LORI SEITZ, ALBERTA BEACH ADVENTURES LTD. – A.B. FAMILY RV PARK & CAMPGROUND SEASONAL SITE:

MOTION #131-24

MOVED BY Councillor Elwood that the request from Adam & Lori Seitz of Alberta Beach Adventures Ltd. to amend the policies in the Alberta Beach Family RV Park & Campground to allow them to sublet a seasonal site be denied.

CARRIED UNANIMOUSLY

ALBERTA BEACH & DISTRICT AMATEUR SOFTBALL ASSOCIATION – ANNUAL GOLF TOURNAMENT:

MOTION 132-24

MOVED BY Deputy Mayor Love that Council support the Alberta Beach & District Amateur Softball Association annual fundraising golf tournament and approve golf registration for 2 Councillors to attend as well approve the donation of promotional products for 4 golfers.

CARRIED UNANIMOUSLY

ALBERTA BEACH MUSEUM & ARCHIVES SOCIETY – LETTER OF SUPPORT FOR GOVERNOR GENERAL'S AWARD:

MOTION #133-24

MOVED BY Councillor Durocher that Council approve the request from the Alberta Beach Museum & Archives Society to provide a letter of support for the Governor General's Award for Excellence in community programming for their Bridge between Nations Project.

CARRIED UNANIMOUSLY

ALBERTA MUNICIPALITIES – MATCHING DONATIONS FOR THE JASPER FIRE COMMUNITY FUND:

MOTION #134-24

MOVED BY Councillor Elwood that Council approves a donation to the Jasper Fire Community Fund in the amount of \$500.00.

CARRIED UNANIMOUSLY

DIANNE & ROBERT STEWART – COMBINED TAX STATEMENT & ASSESSMENT NOTICE AND THE MAYOR'S MESSAGE:

MOTION #135-24

MOVED BY Mayor Muir that a letter be forwarded to Dianne & Robert Stewart to advise that Council would welcome their attendance at the Council Meet & Greet being held on September 14, 2024 to respond to their letter and inquiries regarding the combined tax statement, assessment notice and Mayor's message.

CARRIED UNANIMOUSLY

JOLENA HOVE, OWNER/DIRECTOR, LAKESIDE CHILDCARE LTD. – RESERVED PARKING REQUEST:

MOTION #136-24

MOVED BY Deputy Mayor Love that the request from Jolena Hove, Owner/Director, Lakeside Childcare Ltd. for a reserved parking area on public lands be denied.

CARRIED UNANIMOUSLY

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MLA SHANE GETSON, LAC STE. ANNE-PARKLAND – GOLF CART PILOT PROJECT:

MOTION #137-24

MOVED BY Councillor Weber that Council postpone the decision on participation in the Golf Cart Pilot Project for further discussions with the Summer Villages of Sunset Point and Val Quentin.

CARRIED UNANIMOUSLY

ALBERTA BEACH MUSEUM & ARCHIVES SOCIETY – REQUEST FOR LETTERS OF SUPPORT FOR NEW HORIZONS SENIORS PROGRAM & ALBERTA BLUE CROSS GRANT:

MOTION #138-24

MOVED BY Councillor Durocher that Council approve the request from the Alberta Beach Museum & Archives Society to provide a letters of support for the New Horizons for Seniors Program to improve the boardwalk and replace shingles on the Ayerbank Cottage as well as a letter for the Alberta Blue Cross Grant to resurface the “Walking Pier” Boardwalk.

CARRIED UNANIMOUSLY

NEW BUSINESS:

LAC STE. ANNE EAST END BUS SOCIETY – PARTNERSHIP AGREEMENT:

MOTION #139-24

MOVED BY Deputy Mayor Love that the Lac Ste. Anne East End Bus Society Partnership Agreement be tabled and that a letter be sent to the Society to question the fairness of the annual funding levels from the partners in relation to population for the facility rental, fleet repairs & maintenance and administration, specifically to question Lac Ste. Anne County’s contribution towards the bus maintenance and insurance being \$4,000.00, and further to inquire on the reasons why the summer villages are not included in the partnership agreement and only required to contribute an annual amount which is not based on the rates that Lac Ste. Anne County, Onoway and Alberta Beach contribute.

CARRIED UNANIMOUSLY

STANTEC ENG - WILD PHASE 5A WATERLINE THROUGH ALBERTA BEACH – ROAD USE & CROSSING AGREEMENT:

MOTION #140-24

MOVED BY Mayor Muir that Council approve in principle the Road Use Crossing Agreement for the WILD Phase 5A Waterline through Alberta Beach subject to the amendments as discussed and the addition for the supply and installation of a four inch (4”) tap off for Alberta Beach at the location as agreed.

CARRIED UNANIMOUSLY

REQUEST FOR DECISION – APPOINTMENT OF DESIGNATED OFFICER:

MOTION #141-24

MOVED BY Councillor Elwood that Andrew Darragh be appointed as a Designated Officer in the capacity of Bylaw Enforcement Officer.

CARRIED UNANIMOUSLY

QUESTION PERIOD:

A brief discussion was held on the following topics: emergency management regarding vegetation concerns, the boat launch & parking, the financial statements & auditor, and an inquiry was made on why Sunset Point and Val Quentin are separate municipalities from Alberta Beach.

CONFIDENTIAL MATTERS – CLOSED MEETING SESSION:

Mayor Muir reported the meeting will move to closed session to discuss the Regional Fire Services Model/Partnership, Intergovernmental Relations and the Development Officer Contract. He further reported the public is welcome to return to the meeting after the closed session, however, no motions are anticipated as a result of the closed meeting.

MEETING RECESS:

Mayor Muir called for a 5 minute recess at 9:30 P.M.

MEETING RECONVENED:

Mayor Muir reconvened the meeting at 9:36 P.M.

MOTION TO MOVE TO CLOSED MEETING:

MOTION #142-24

MOVED BY Mayor Muir that as per Section 197(2) of the MGA and Division 2, Part 1, Section 23 of the FOIP Act (Freedom of Information and Protection of Privacy Act) the meeting be closed to the public at 9:36 p.m. to discuss agenda item #5.a Regional Fire Services Model/Partnership 5.b Intergovernmental Relations and 5.c Development Officer Contract.

CARRIED UNANIMOUSLY

Present for the closed meeting session:

Mayor Kelly Muir, Deputy Mayor Bill Love, Councillor Debbie Durocher, Councillor Tara Elwood, Councillor Daryl Weber, C.A.O. Kathy Skwarchuk and Assistant CAO Cathy McCartney were in attendance for the closed meeting session.

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MOTION TO RE-OPEN MEETING TO THE PUBLIC:

MOTION #143-24

MOVED BY Mayor Muir that Council move to come out of closed meeting at 10:21 P.M.

CARRIED UNANIMOUSLY

ADJOURNMENT:

The meeting adjourned at 10:21 P.M.

Mayor – Kelly Muir

C.A.O. – Kathy Skwarchuk